**INDIVIDUAL RIGHTS**

Individuals served at Jackie’s Place will be afforded the same human and legal rights guaranteed all persons by the U.S. Constitution, Federal Law, and by Alabama State Law. Jackie’s Place also promotes and support individuals to exercise their right to:

1. Manage Money
2. Send and receive mail
3. Make and receive phone calls and use other means of communication
4. Visit and be visited by whomever they choose
5. Access personal possessions
6. Vote and otherwise participate in political process
7. Make choices about religious affiliation and participation
8. Interact socially with members of either gender.

Individual Rights also Include:

a. The right to personal possessions

b. The right to confidentiality.

c. The right to appropriate medical and dental care.

* 1. The right to refuse to participate in experimental research.
  2. The right to dignity, privacy, and humane care. This includes the right of individuals to receive visitors, receive and make telephone calls, and receive and send mail without censorship. This also includes the right of married couples to live together
  3. The right to protection from abuse, neglect, exploitation, and mistreatment.
  4. The right to manage his/her personal financial affairs, to the extent of his/her ability.

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| **JACKIE’S PLACE PROVIDES INDIVIDUALS:**  1. A lease or other legally enforceable agreement to protect from  Eviction.  2. Privacy in their unit including entrances lockable by the individual  (necessary staff may have keys as needed)  3. Choice of roommates  4. Freedom to furnish & decorate their room.  5. Control of their schedule & activities  6. Access to food at anytime  7. Visitors of their choosing at any time.  8. Physical accessibility for the individual  9. Person-Centered service plan documentation for any modifications  10. Facilitates individual choice regarding services and supports, and who provides them  11. Setting is integrated in & supports full access to the greater community  12. The setting is selected by individual among other settings and documented in PCP.  13. Optimizes, but does regiment, individual initiative, autonomy and independence in making life choices. |
| **JACKIE’S PLACE**  https://maps.googleapis.com/maps/api/streetview?location=4551+Cantebury+Ln%2C+Birmingham%2C+AL+35215&size=576x432&key=AIzaSyARFMLB1na-BBWf7_R3-5YOQQaHqEJf6RQ&source=outdoor&&signature=o9yn1rtUc8Icg7Eu6eS1g7KRAg4=  4551 Cantebury Lane – Birmingham, Alabama 35215 |

**DISCLOSURE OF SERVICES**

Jackie’s Place will provide quality service and supports to individuals served while improving health and well-being through individualized care, maximizing abilities and fostering integration in the broader community.

Services

1. Provide 24-hour staff supervision 7 days per week.
2. Access to food at any time, including 3 nutritionally balanced meals of choice and choice of daily & snacks.
3. Provide input/assistance to Support Coordinator in developing Person-Centered Plans for individuals served.
4. Family, Legal Guardian, and other Natural Supports requested/invited by Individual will be notified of meeting via mail and/or telephone at least 15 days before meeting.
5. Develop and implement a behavior support plan (if applicable).
6. Assist with the development of an individualized educational plan or day habilitation plan (if applicable).
7. Coordinate and transport supported individual to medical appointments, outings and visits with family and friends.
8. Advocate on behalf of supported individual.
9. Provide organized structured activities and recreational outings.
10. Provide social services by Qualified Developmental Disabilities Professional.
11. Assist with independent and basic living skills.
12. Daily medication monitoring and coordination with physician and pharmacy.
13. Provide nursing services by a MAS certified nurse and MAC Employee(s)
14. Support the individual’s relationship with family and encourage and assist with developing and maintaining natural supports.
15. General case management/planning in partnerships with various agencies.
16. Organize special occasions for individual’s birthday, graduation, holidays, etc.
17. Provide quarterly reports detailing progress and areas needing improvements.
18. Provide non-violent crisis intervention training to staff by certified instructor.
19. Maintain necessary contact with school or day program to monitor progress.
20. Maintain necessary contact with therapist and psychiatrist to monitor progress.
21. Serve as a representative payee if chosen.
22. Will apply for food stamps and other social programs as applicable.
23. Maintain contact with Individual’s Support Team.

Charges

1. Individuals will be charged a rental rate consistent with community standards and cost of living. The remaining balance will be designated as personal spending.
2. Jackie’s Place will not require individuals to sign over their paycheck or another form of payment/income as a condition for receiving services (unless required by a state-funded program)
3. Jackie’s Place will assist individuals in utilizing food stamp benefits.
4. The remaining balance of the income will be designated for personal spending money.
5. Personal monies can/will be used for the following including but not limited to:

* medications
  + - personal hygiene items
    - allowance
    - hair care
    - clothing
    - activities, outings, special occasions, doctor visits and

medical procedures not covered by insurance.

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| **Purpose & History**  Jackie’s Place is a private organization, established in 2023 to provide support in Jefferson County and surrounding counties to individuals with mental and intellectual disabilities. |

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| Mission Statement  **We promote**  **CHOICES. RIGHTS. SUPPORTS. OPPORTUNITIES.**  Value Statement  Provide individualized quality care while maximizing abilities by ensuring opportunities, rights protection, personal choices, and integration in the broader community. |

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| **Guiding Principles**  We, at Jackie’s Place are committed to:   * Empowering individuals to grow and succeed * Rights Education and Protection * Continuously striving to integrate individuals into the broader community |

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| JACKIE’S PLACE WILL PROVIDE OPPORTUNITY FOR INDIVIDUALS TO:  Be integrated in and facilitate full access to the greater community  Optimize autonomy and independence in making life choices  Choose Jackie’s Place from other residential and day options.  Ensure the right to privacy, dignity, respect and freedom from coercion and restraint.  Provide an opportunity to seek competitive employment.  Provide individuals an option to choose a private room in residential setting.  Facilitate choice of services and who provides them. |

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| **COMPLAINT & GRIEVANCE PROCESS**  If you are not satisfied with the solution offered by the Executive Director, you may seek further review. At any time, you may contact the following agencies regarding your complaint/ grievance:  Advocacy Program of the Department of Mental Health  1-800-367-0955  Region 5 Community Services  Alabama Disabilities Advocacy Program 1-800-826-1675  Alabama Department of Human Resources |

JACKIE’S PLACE

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| INFORMATION BROCHURE  OF RIGHTS AND SERVICES |